

Job Description

Role	Site Specific Lead Teacher
Department	Real Independent School
Location	Various
Accountable to	TBC

Function of role

- To implement an appropriately broad, balanced, relevant and differentiated curriculum for learners through individual and small group delivery.
- To monitor and support the overall progress and development of learners on the identified site/sites as a lead teacher.
- To facilitate and encourage a learning experience which provides learners with the opportunity to achieve their individual potential.
- To contribute to raising standards of learner attainment.
- To use a collaborative and multi-agency holistic approach to delivering an education provision which includes attention to health and safety awareness, risk management and the safeguarding of young people.

Accountabilities

Act in accordance with the organisation's policies and procedures under the guidance of the designated Head of Service and adhere to the organisation's Equal Opportunities and Diversity policy.

Advocate on behalf of the young people and their families in your care. Encourage their involvement in the decision making and the management of their programmes. Be responsible for the assessment, preparation, delivery and review of a learner's progress including contributions to lesson plans. Offer a variety of approaches and opportunities in delivery to focus on engagement and seek advice from designated subject leads where appropriate

Be the lead teacher for the site which will involve preparation of schemes of work and lesson plans relating to learners' individual programmes across a range of subjects. Ensure your teaching adheres to the termly direction given by the school senior leadership team.

Be aware of all safeguarding procedures on a day to day basis, adhering to these where appropriate through the Designated Safeguarding Officer, and be aware of all policies and practice in relation to the safety of young people and vulnerable adults.

Be responsible for the day to day guidance of designated staff, providing regular support and supervision, lesson observations and informal visits. Refer any designated staff to the Improvement Team, where relevant, in accordance with the organisation's procedures for quality assurance.

Be responsible for all aspects of learner health and safety, informing the designated Learning Manager of any accidents or identified risks, and using the significant incident reporting form appropriately. Support the Learning Manager to ensure venues used are appropriate and risk assessed, and that Health and Safety guidance supplied by the company is adhered to.

To support the Learning Manager with the collection and collation of pupil information including learner profiles, pen pictures, risk management procedures and special educational needs and suitably differentiate your delivery to meet the identified needs.

To support all designated Learning Managers with the completion of all assessments, pupil tracking documents, progress reports and feedback reports to commissioning bodies e.g. Education, Health and Care plans, KS3 & KS4 transition planning, and post 16 opportunities.

Carry out additional duties as reasonably requested by the Directors or designated Head of Service and be responsible for your own continuous professional development.

Performance indicators

Able to meet annual performance management criteria to a good or outstanding standard.

Adherence to the accountabilities and responsibilities in this job description, and adherence to organisational policies and procedures.

Able to demonstrate outcomes thinking through regular support and supervision.

Achievement of positive outcomes for young people.

Key values and ethos of organisation

Trust

Innovation

Achievement